AVP, Facilities Management and Planning
Carleton University

Carleton University is seeking an inclusive, collaborative leader, and facilities expert as its next **Associate Vice President, Facilities Management and Planning (FMP).**

Situated on unceded Algonquin territory and bordered by the Rideau River and historic Rideau Canal in Ottawa, Carleton University is just minutes from the heart of our nation's government and G-7 organizations, providing opportunities for staff and faculty to make a positive impact in our community and around the world.

As one of the 2025 Top 100 Employers in Canada and a Top 25 employer in the National Capital Region for ten consecutive years, Carleton University is one of Canada's most resourceful and productive hubs of learning and research, fuelling a rich talent pipeline that is supporting social and economic renewal. The university's smart, caring and connected community inspires and empowers individuals to become change leaders who drive impact in the world while challenging conventional modes of thinking and doing.

The University's Strategic Integrated Plan 2020-2025, Share. Serve. Strive. lays out an ambitious vision for the future, anchored in Carleton's strengths and student-centric, community-engaged values.

Reporting to the Vice-President, Finance and Administration (VPFA), the AVP, FMP is a senior administrative leader, who is responsible for providing strategic direction, facilities planning leadership, internal and external relations and operational oversight covering campus-wide plans in the context of the master plan; capital projects and space management; deferred maintenance; transportation initiatives; open space design; sustainability; and energy plans. The AVP, is accountable for the mentorship, coaching and general oversight of a dedicated team of unionized, and non-unionized, staff, fostering a culture of collaboration, communication, inclusion, responsiveness and transparency. The AVP, FMP will collaborate closely with university wide partners on the academic and administrative sides, including presenting to the Board of Governors and will be one of the primary liaison's to a number of external parties that works closely with the University.

As the ideal candidate, you are a credible facilities leader with strategic and operational management experience, preferably within a similarly complex, multi-partner environment. You are an adept communicator, with a wide range of communications skills - formal presentation, negotiating, consensus building, and inspiring / building trust with others – in an environment where there are often competing priorities. Peers value your transparency, calming presence and ability to lead in a politically charged, and high risk/profile setting. You have a solid grasp of construction, design and facilities management and excel at contract, project and financial management. You are an effective people leader and relationship-builder, and a skilled practitioner of the "art of the possible".

If you are interested in joining Carleton University at this important time and wish to access further information and/or the full digital executive brief, please contact Kathy Rahme at krahme@boyden.com and Collin Ritch at critch@boyden.com. To apply, please visit: boyden.thriveapp.ly/job/2743.

Carleton is committed to fostering an innovative, equitable and welcoming work environment. Carleton is a nationally certified Healthy Workplace and is a recipient of the Canada Awards for Excellence, Healthy Workplace Order of Excellence and Platinum Level Certification for Mental Health at Work.

As a source of excellence, cultural enrichment and social strength, Carleton University is strongly committed to diversity and inclusivity within its community. We welcome those who would contribute to the further diversification of our University including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation or gender identity and expressions.