

Deputy Provost - Limited Term

Tracking Code: req1294

Faculty/Department: Office of the Deputy Provost

Number of Positions: 1

Appointment Type: Limited Term, 5 Years

Hours of Work: 35 hours per week

Posting Date: August 26, 2024

Closing Date: September 2, 2024

Reporting to the Provost and Vice-President, Academic, the Deputy Provost will provide strategic vision, academic leadership, and promote a team approach to build strong relationships and connections among all of Ontario Tech's academic programs and the administrative units that support them. The Deputy Provost will have administrative oversight of several academic support units, including but not limited to the Teaching and Learning Centre, Academic Advising, Continuous Learning, Student Mental Health Services, Student Accessibility Services, Athletics and Recreation, the Test Centre, and Cooperative Education, Experiential Learning, and Career Development.

The Deputy Provost will work closely with the Provost and Vice-President, Academic to implement initiatives as well as engage with deans, faculty, staff, and students to drive academic excellence and support the operational and academic priorities of the university. The successful candidate will contribute to:

- Fulfilling the mandates of the Office of the Provost and Vice-President, Academic as well as continually cultivating a spirit of trust and cooperation based on the shared goals of the Provost's Office, the Faculties, and the academic support units keeping our students' best interests first and foremost in mind.
- Ensuring that all programs and academic activities are aligned with the University's strategic priorities as outlined in the Ontario Tech 2023-2028 Integrated Academic-Research Plan.
- Enhancing cooperative working relationships and the open flow of information among and between all academic faculties and support units, and in particular those that contribute to the student experience.
- Nurturing a collaborative and collegial culture of genuine commitment to equity, inclusion, and diversity; encouraging the identification of practical ways to continuously strengthen this commitment; and creating a sense of harmony and community across the University with students, faculty, and staff.

The ideal candidate will hold a Ph.D. and possess a distinctive record of academic achievement, together with a demonstrated commitment to teaching, learning, and research. They must

currently hold or be qualified to hold an academic appointment at the rank of full professor and have considerable experience in university administration at the Decanal level or higher.

Briefly stated, you are an experienced, skilled administrator and leader with strong analytical capabilities, insightfulness, and judgment. You view your work through an inclusive and intersectional lens to serve our diverse community of students. You can identify and solve a range of problems, including those relating to academic, personnel, and budgetary issues. You bring a confident leadership style that allows you to skillfully navigate program and resource allocation discussions while fostering an environment that values and supports the contribution of faculty, staff, and students. You have a mature understanding and appreciation of university governance and collegial and consultative climates, and work effectively and productively within them. You are an effective mentor, coach, and colleague who draws on a deep well of academic and administrative experience to support faculty, staff, and students while in their pursuit of excellence in teaching, learning, and professional development. You lead by example and are a highly visible leader who is truly passionate about student success and the student experience.

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Application Process:

Interested candidates are asked to submit the following in electronic format:

- (a) a cover letter;
- (b) an expression of interest (i.e., a 1000 word or less statement indicating why they are interested in the position and how their qualifications/experience would support them in being successful in the role); and,
- (c) an up-to-date curriculum vitae.

An Executive Brief is available upon request. If you are interested in submitting an application, please submit all queries and documentation to Stephanie Callahan at stephanie.callahan@ontariotechu.ca

All communications with potential applicants will be held in the strictest of confidence. Review of applications will begin as early as September 2024 and continue thereafter until a suitable candidate is found. We appreciate all applications received; however, only those candidates selected for an interview will be contacted.

How to Apply:

Interested candidates should submit in electronic format a covering letter and their resume. Applications will be accepted until September 2, 2024 or until a suitable candidate is found. We appreciate all applications received; however, only those candidates selected for an interview will be contacted.

Ontario Tech University is actively committed to equity, diversity, inclusion, indigenization and decolonization (EDIID), and welcomes applications from all qualified candidates, while especially encouraging applications from First Nations, Metis, Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. All qualified candidates are encouraged to apply; however, Canadian citizens, permanent residents, Indigenous Peoples in Canada, and those eligible to work in Canada, will be given priority.

Ontario Tech University respects people's different needs and therefore will take all reasonable steps to ensure accommodation for applicants where appropriate. The University is also committed to ensuring that confidentiality is maintained throughout all aspects of the recruitment cycle.

If you require accommodation, please contact [Julie Day](#), Health and Disability Management Specialist. For more information about the university's policies for accommodating employees with disabilities please review the university's [Accessibility Policy](#).

The university acknowledges the lands and people of the Mississaugas of Scugog Island First Nation which is covered under the Williams Treaties. We are situated on the Traditional Territory of the Mississaugas, a branch of the greater Anishinaabeg Nation which includes Algonquin, Ojibway, Odawa and Pottawatomi.

Job Location: Oshawa, Ontario, Canada

Expected Start Date: 8/26/2024

Expected End Date: 9/30/2029